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26th of July

Can an individual firm participate in the call?

Yes, if in the Country where it's based it's an audiovisual production company, even composed of just one person. No, if by national legislation it's registered as an individual professional.

Can Co-operatives apply?

Yes, as long as they are non-profit.

Should all the 6 themes listed in the call be addressed by each episode?

No. All the 6 themes listed must be addressed in at least one episode and each episode must address at least one of the issues, but it's not required that each episode addresses all of them nor that each episode should deal with only one issue.

Must the episodes be based in all of the participating cities?

Yes. There must be one episode set in Bologna, one in Lisbon/Loures, one in Seville, one in Toulouse, one in Hamburg and one in Riga.

Can I contact the local partners to discuss the idea I want to propose?

No. Ideas in the application should be an overall view of the planned work. Should the applicant need information that are essential to the ideation of the plot, s-he should contact in writing the address webserieamitie@comune.bologna.it

The call states that applicants must have been legally constituted at least 12 months before the publication of the call. Does that apply to partnerships as well?

No. While the applicant and the co-applicants must have been formally constituted at least 12 months prior to the application, the partnership can be established contextually to the application.

In order to establish the partnership, is it necessary to draw up a formal agreement?

No. The Municipality of Bologna will stipulate a contract with the applicant. The presence of partners (especially migrant associations) and their actual contribution to the creation of the web-series will be taken into consideration in the selection process. Therefore, a letter of commitment by each co-applicant with the description of its role within the project is required. In case an application doesn't contain such letter/s of commitment, the applicant will receive an email by webserieamitie@comune.bologna.it asking for an integration of the application within 7 days.

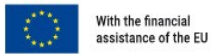


Regione Emilia-Romagna



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We will contract a third party with a lot of experience in video production, that can't be a partner because they don't meet the eligibility criteria. Should we describe their experience in the section of the form dedicated to past artistic experience, videos etc?

Yes. The past works and experience of a foreseen subcontractor can be indicated to illustrate what kind of work and style the applicant has in mind for the web-series, always pointing out that it's the subcontractor's experience and not the applicant's. But in evaluating *artistic experience of the productive-creative team*, which awards 7.5 points, only the experience of applicant and co-applicants will be taken into consideration.

My idea for the web-series foresees the involvement of the organisations running the reception centres for migrants in all partner cities. Can you give me their contacts?

No. The applicant whose proposal will be selected will have the full support of project partners (including contact with local key-actors), once the selection process will be over. Of course, project partners can't guarantee the involvement of third parties.

11th of August

In the form, should the idea description be very specific with information and data on migration in the 6 cities where the web-series will take place, or should it be more focused on the artistic and technical description of the idea?

The description of how the proposed web-series will present the issues listed in the call should be exhaustive but data or details are not required, while it's important that the description outlines the artistic and technical description.

In the section “Give the name(s) of the person(s) authorised to enter into legally binding commitments on behalf of the applicant; Name, position e mandate” what do you mean by *mandate*?

We mean the date (even by approximation) until which the legal representative that signs the proposal will remain in charge of the applicant organisation.

Can we foresee in the budget an amount for depreciation of technical equipment owned by the applicant or partners? What kind of documentation is necessary to prove that expense?

Yes, depreciation and use of technical equipment already owned can be foreseen as an expense. The awarded applicant will not have to present a financial report after the production of the web-series, so expenses documentation is irrelevant.

What are the social fringes foreseen in the budget?

Social fringes are all social security and insurance costs related to staff that are directly sustained by the employer and not by the employee and therefore don't appear in employment contracts or salary slips.

Must I foresee a per diem quota for the trips?

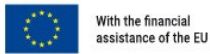


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No, you can foresee a per diem expense to cover costs others than hotels and meals, but it's not mandatory.

My idea costs more than 65.000€ but I'm sure that I can find someone to cover the difference. Can I foresee a proposal with a cost higher than, if I commit to finding a third party to finance the cost not covered by the AMITIE CODE project?

Yes, but third parties must be identified in the proposal and their expectation in terms of intellectual property and visibility must be explicit. Moreover, third parties accept that the web-series will be shared intellectual property between them and the AMITIE CODE partners and that it will not, under any circumstance, be sold, rented, screened in exchange for money or in any other way used for profit.

Any idea involving third financing parties will be forwarded to the European Commission for evaluation of the third party involvement. Should the European Commission find the third parties and their expectations acceptable, the proposal will be received and evaluated under the technical point of view by the AMITIE CODE commission.

24th of August

Can partners of the applicant also report expenses, or should only the applicant sustain the costs and report them?

Applicant and partners can share the award and the connected expenses. At the end of the activity, **we will not expect a financial report** illustrating how money has been spent and by whom.

The activity plan, required in point 4 of the form, should go in details or can it be an overall draft of the timeline of the activities?

It should not go into details, but give a general outline of the foreseen timing for each activity.

How will the award be paid in?

The award will be divided into 3 instalments, in accordance to the timeline described in the call and paid when the applicant delivers the corresponding intermediate product outlined in point 8 of the call. In order to receive the instalment, the applicant must issue an invoice.

Is it possible to deliver an activity before the timing set in point 8 of the call?

Yes, it is possible to advance any intermediate step, but the corresponding instalments will respect the timeline set in point 8.

Can I add items to the budget in order to input costs that were not foreseen?

Yes

My agency has never worked with short films (either fiction or documentaries) but we would like to apply. Point 5 of the application form asks to list previous works, specifically referring to short films. Can we list our works although they're not short films?

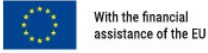


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Yes, previous experience should help the commission to have an idea of what the applicant's style is, so presented works should be as close as possible to the web-series format. But, if you think that a longer documentary produced by your organisation is a good example of the type of work you could do for the web-series, please list it.

